 ***Find your Place in Parking Heaven with K-7!***

**UPMC Sports Medicine**

**Address:** 3200 S Water St, Pittsburgh, PA 15203

**MOM:**  412-885-4952

**Supervisor:** Donald Brass

**Type of Operation:** Valet assisted outdoor lot

**Operating Hours:** M-F 8am – 4pm

**Team Member Type:** **B** level valet

**Uniforms:** UPMC shirts / hats
 Black pants / shorts / shoes

**Smoking:** NO SMOKING PERMITED AT UPMC FACILITIES

**Requests:** requests@k7parking.com

**Payroll:**  payroll@k7parking.com

**Claims:**  claims@k7parking.com

**Safety Concerns:**

**Key security, patient limitations, weather, traffic flow**

* Make sure doctor’s spots are conned off
* Keep parking tokens log up to date
* Pass out parking tokens are needed
* Work out lunch and bathroom breaks between you and your team mate
* At 1 valet need to be at the podium at all times
* Always be careful of public traffic when driving on the mail road to enter the valet lot
* Get the patient help from the front desk if needed
* When assistance is need, k-7 is only to provide a wheelchair. Other assistance will be from the UPMC front desk staff